

## 2017 Registration Handout

Dear BazGym Parents,

As the founding coach of BazGym Gymnastics School, my primary job and pledge to you, is to ensure that our mission to build positive, healthy kids is the basis in everything we do. BazGym's vision is to enable all to enjoy gymnastics, achieve physical fitness through participation in the sport, and have opportunities to perform to their fullest potential. If you have suggestions or if I can do anything to improve your BazGym experience, please do not hesitate to contact me at 6686 4309.

Sng Puay Liang  
Head Coach/Manager  
BazGym Gymnastics School

### Calendar of Terms

Fee Payment Deadline: This is the deadline by which current students must pay their fees in order to enjoy our low rate. Also, upon payment of fees, their place in the current class for the new term will be confirmed. Failing which, they will be placed on par with new students on a first come – first serve basis for a place. After the fees payment deadline, a late payment rate will apply.

Term	Terms Dates	Fees Payment Deadline
1	2 January - 1 April 2018	10 December 2017
2	2 April - 3 July 2018	10 March 2018
3	4 July - 30 September 2018	3 June 2018
4	1 October - 16 December 2018	.26 August 2018

*Late payment rate: Approximately 10% on top of the school fees.*

**Flexi-Term** : Flexi-Term are once every calendar year. If you inform us before the Term's early bird deadline, you can register and pay for the weeks that your child will be coming for lessons. The Term school fees will be pro-rated.

## School Fees

One-Time Registration Fee:	SAFRA/HomeTeam Members: \$25 Non-members: \$50 \$30 for 2 <sup>nd</sup> and 3 <sup>rd</sup> child Waived for 4 <sup>th</sup> child
Deposit (Refundable):	\$20 (Per family)
Trial Fee	\$45 Gym Boys & Girls / Gym Bear Mini Bear / Physio Gym
School fees: (Based on 11 lessons per term)	\$400 - \$453 (\$380 - \$430 for SAFRA members) 5% Discount for SAFRA/HomeTeam Members
Sibling Discounts:	10% off school fees for 2 <sup>nd</sup> and 3 <sup>rd</sup> child 50% for 4 <sup>th</sup> child
Extra Training Discount:	20% off School fee for 2 <sup>nd</sup> lesson of the week 40% off School fee for 3 <sup>rd</sup> lesson of the week
Recommendation bonus:	\$10 discount off the following term's school fees if you recommend another child to enroll into any BazGym program

## Payment Procedures

Refunds:	In the event that your chosen class for next term does not start, your registration fee, deposit and school fee will be refunded.
Forms of Payment:	Cash or Cheque (make payable to <b>Bazgym @ Jurong Pte Ltd</b> ) Please indicate the following at the back of cheque: - <i>Student(s) name, Class(es) Day &amp; Time</i>
Pay-In-Advance:	Simply pay for multiple terms in advance and to enjoy the EBP rate and lock in your priority status. In the event your personal schedule changes and you cannot fulfill the obligations for which you have paid, notify us and your money will be refunded back to you.
Returned Cheque:	In the event that your cheque is returned, an administrative charge of \$20 will be levied.

## Joining, Changing, Dropping of Class During the Term

- Joining:** We welcome new-comers. New students can join at anytime during the term. School fees will be pro-rated, relative to your starting date.
- Changing:** We will gladly accommodate the changing of class within the same program, as long as a vacancy exists
- Dropping:** In the event that a class is dropped before the commencement of a term, an administration fee of 10% of the school fees will be charged.
- Once a term commences, no refunds will be made regardless of attendance, with the exception of medical conditions (see below).
- Dropping (Medical):** For medical condition validated by a doctor's statement, we will refund the pro-rated amount for the rest of the term, based on when we receive the written statement.

## Student Status

- New Students:** New students can register anytime. Upon payment, we will confirm your place in the class. Those who are on the waiting list for new classes will be informed once the class has been confirmed to start. Thereafter, please make payment as soon as possible to confirm your place.
- Current Students:** Current students get to enjoy early confirmation in their respective classes and the EBP rate. If a current student fails to pay by the EBP deadline, new students or students who are on the waiting list will be given the place in the class. Please also note that current students who wish to make class changes must do so before the EBP deadline to enjoy the priority.
- Previous Students:** Previous students are given priority over new students on the waiting list. There is also no need to pay the registration fee again.

## Safety @ BazGym

Here at BazGym, we strive to teach your children gymnastics in a fun and safe environment. We believe parents can play a part in ensuring this as well. Please take note of the following to help emphasize safety and to prepare your children for their gym classes:

1. Proper attires are to be worn at all times. Either leotards or BazGym t shirts and shorts are the most appropriate.
2. Girls' long hair should be tied up before class. Please avoid using hair ties with hard accessories as well as sharp hair clips.
3. Siblings that are not attending lessons are not allowed in the gymnasium.
4. Students can only enter the gymnasium when the class starts.
5. Children are not allowed to use the gymnastics equipment or play in gym without coaches' supervision.
6. Children should be reminded to listen carefully to their coaches and not to play or run about during class.
7. All should be alert and look around when moving around in the gym or crossing in front of other groups.
8. Be punctual for class.
9. Ensure your children visit the toilet before class starts.
10. No accessories and jewelry should be worn during class.
11. Prepare water bottles for your children to use during water breaks.
12. Children should inform their coaches if they are feeling unwell.
13. No photos or videos taking in the gym.

## Frequently Asked Questions

Q: Can I drop my children off for classes and pick them up later?

A: BazGym is not equipped to supervise children before or after classes. Parents of children who are unable to safely supervise themselves are advised to stay on-site during their child's class. We do have cases of children hurting themselves when unsupervised before or after their classes.

Q: Do you offer make-ups classes?

A: We offer a maximum of 2 make-up classes to students with valid medical certification. Make-up classes cannot be brought over to another term. We will try our best to offer the timing for make-up classes to your convenience. However, if you are unable to make it for the timeslots, we will not provide a refund for the missed class.

Please note that no make-up classes will be provided gazetted public holidays. (E.g. Polling Day).

There are no make-up classes for competition classes due to the limited number of classes available.

Q: What if my children has minor illness which does not warrant a doctor visit?

A: We only offer make-up for this situation on a case by case basis. However, we would like to inform you that we only offer this when it does not jeopardize safety or the integrity of other classes. A maximum of 2 make-ups are allowed per term.

Q: Can both of my kids attend the same class at the same time?

A: This will depend on their individual age and skill level. Siblings are usually placed in different classes due to their age difference. However we will try our best to offer classes within the same timeslot or day for your convenience.

Q: Will you notify or remind me of the EBP deadline?

A: Yes. We will send a notice to inform you of the deadline. However, please also be aware of the EBP deadline in the event that you do not receive the notice due to the missing of classes or misplacing of the notice.